

# MINUTES OF THE NOVEMBER 10, 2016 CORAL BAY COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS MEETING

Thursday, November 10, 2016  
7:00 p.m.

Coral Bay Recreation Center  
3101 South Bay Drive, Margate, Florida

## Call to Order

The meeting was called to order at 7:00 p.m. in the Coral Bay Recreation Center.

<u>Attendee Name</u>	<u>Title</u>	<u>Status</u>
Tony Spavento	Chairman	Present
Daniel Dean	Vice Chairman	Present
John Hall	Supervisor	Present
Tina Hagen	Treasurer	Present
Ronald Gallucci	Supervisor	Present

Also in attendance were Michael Pawelczyk, District Counsel, Dennis Baldis, GMS, Julio Padilla, GMS and Fred Bourdin.

## 1. Roll Call and Pledge of Allegiance

Mr. Spavento called the meeting to order and led the pledge of allegiance.

## 2. Audience Comments/Supervisors Responses

There being none, the next item followed.

### **3. Staff Reports**

#### **A. Attorney**

1. ***Resolution 2010-05***
2. ***Encroachment Locations***
3. ***Easement Locations***
4. ***Letter on Encroachment into Lake Maintenance Easement***
5. ***Allowed Encroachments***
6. ***Encroachment Survey***
7. ***Letter Regarding Encroachments***

Mr. Pawelczyk will prepare a draft letter to deal with encroachments on the lake that will be reviewed by the board at the next meeting and go out after the January meeting.

#### **8. *Consideration of Agreement from Margate Police Department for Special Duty Detail***

Mr. Pawelczyk reported that the Special Duty Detail Request form was changed as the board requested, and was therefore signed.

#### **B. Engineer – Update Regarding Sunset Circle Curb Repairs**

*This item tabled until next month.*

#### **C. Treasurer**

- 1) ***Approval of Check Run Summary and Invoices***
- 2) ***Combined Balance Sheet, Statement of Revenues and Expenditures***

ACTION:	Approve check run summary
RESULT:	Check run summary approved
MOVER:	Tina Hagen
SECONDER:	John Hall
AYES:	All in favor
Tape time: 45:37	

A copy of the combined balance sheet was enclosed.

**D. Field Manager**

- 1) *Monthly Report*
- 2) *Coral Bay Fall Schedule*
- 3) *Lake Report*
- 4) *Gate Reports*

A copy of the monthly report, Coral Bay Fall Schedule, Lake & Wetland Management inspection reports and gate incident damages report were included in the package.

**E. Manager – Approval of the Minutes of the October 13, 2016 Meeting**

ACTION:	Approve minutes of October 13, 2016 meeting
RESULT:	October 13, 2016 meeting minutes approved
MOVER:	Tina Hagen
SECONDER:	John Hall
AYES:	All in favor
Tape time: 52:39	

#### 4. **New Business – Consideration of Addendum to Engagement Letter with Grau & Associates to Perform the Audit for Fiscal Year Ended September 30, 2016**

ACTION:	Approve addendum to engagement letter with Grau & Associates
RESULT:	Addendum to engagement letter with Grau & Associates dealing with public records requests was approved
MOVER:	Tina Hagen
SECONDER:	John Hall
AYES:	All in favor
Tape time: 1:03:02	

#### 5. **Old Business**

##### A. **Consideration of Agreement from Margate Police Department for Special Duty Detail**

*This item taken under the attorney's report.*

##### B. **Lighting Plan Update**

There being none,

The meeting adjourned at 8:05 p.m.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman